

## Please Read Following Instructions Carefully

### HOW TO COMPLETE THE APPLICATION FORM (F-I)

Only online filled application Forms will be accepted. A candidate can fill the application form, available online at: [admissions.uettaxila.edu.pk](http://admissions.uettaxila.edu.pk)

While filling the **FORM (F-I)** please read the following instructions carefully:

#### Instructions for Online Filling of Application Forms.

- On the web-link [admissions.uettaxila.edu.pk](http://admissions.uettaxila.edu.pk), click on **My UET** button.
- Enter your CNIC/B Form No. issued by NADRA and set password. Then click **Register** button for registration with UET to access the application Form.
- Candidate can **Sign in**. Please fill the personal information, applicable options, educational information and preferences.
- The candidate can **Sign in** again and again to see/edit his/her data until he /she submits his/her final printed application Form in Admission Office, UET, Taxila.

#### Online Filling of Application Form:

After filling the Application Form online according to given instructions, applicant will get its printout, sign it and attach requisite documents, along with the Declaration Form (F-0, available in the Prospectus) and then submit in the Admission Office, UET, Taxila. Only one application Form (F-I) is to be submitted for any number of disciplines and categories you apply for both Taxila and Chakwal Campuses.

- All entries should be in **BLOCK LETTERS**.
- **Fill the column for preferences very carefully. The Order of preferences once given shall be final and cannot be changed subsequently, after the submission of Application Form in Admission Office.**

#### Notification of Selection

- A list of selectees will be displayed on official University web site ([admissions.uettaxila.edu.pk](http://admissions.uettaxila.edu.pk)).

#### **Important: Consideration in Next Merit Lists**

Admissions are granted on merit and according to preferences given by the applicants. An applicant who secures admission and he/she desires to be considered in next merit lists, **MUST submit all the UNIVERSITY dues and ORIGINAL documents. If he/she fails to do so, his/her name would be excluded from any future merit lists and his/her admission would be cancelled.**

#### Freezing in any given Discipline and Category

If an applicant requests in writing to retain the discipline and category in which he has been selected for admission on merit, then he will not have any right to claim his admission in any other discipline and category of higher or lower merit if a seat falls vacant in any discipline.

**Applicant desiring to freeze category/discipline should have to apply in person on prescribed Form for this purpose, (Available in Admission Office) before the next merit list is displayed.**